

Faribault-Martin County Joint Transit Board
Martin County Courthouse
201 Lake Avenue
Fairmont, MN 56031
Tuesday June 23, 2020 9:30 a.m.

The meeting was called to order at 9:30 a.m. by Board Chairman Bill Groskreutz. This meeting was held with teleconference attendance capabilities under Minnesota Statute 13D.021 which allows for teleconference meetings while in a state of emergency during a health pandemic.

Joint Transit Board members present in person were: Faribault County Commissioner and Board Chair Bill Groskreutz, Faribault County Commissioners Young and Roper and Martin County Commissioner Smith. Participating Board Members via internet teleconference were Martin County Commissioners Belgard, Koons, and Flohrs and Faribault County Commissioner Warmka. Missing was Martin County Commissioner Mahoney and Faribault County Commissioner Loveall. Also present in person was Jeremy Monahan, Faribault – Martin County Transit Director.

Commissioner Groskreutz asked if there were any additions to the agenda. There were none. Motion made by Commissioner Smith, seconded by Commissioner Belgard to approve the agenda. Motion passed unanimously by roll call vote.

A motion was made by Commissioner Young, seconded by Commissioner Belgard to approve the Full Board meeting minutes for the May 26, 2020 meeting. Motion passed unanimously by roll call vote.

A motion was made by Commissioner Smith, seconded by Commissioner Young to approve the Executive Committee meeting minutes for June 5, 2020 meeting. Motion passed unanimously by roll call vote.

Discussion turned to the Facility Construction project. Monahan reported that negotiations with ISG Inc. had been completed and the contract agreement was in the process of being executed. A kick-off meeting with Monahan and ISG Inc. will happen soon. Monahan noted that the Full Board should have considered a motion to approve ISG Inc. as the Most Qualified Firm at their May meeting when discussion regarding the project status took place but it was not completed.

Motion made by Commissioner Flohrs, seconded by Commissioner Roper to approve ISG Inc. as the most qualified firm and commence creating an agreement with them to complete the Office Construction project at 1023 North Dewey Street in Fairmont. Motion passed unanimously by roll call vote.

Discussion turned to the Ridership Report. Monahan noted the ridership report shows an increase in ridership for May. The reasons for this are not entirely clear other than perhaps the public's confidence in going out for essential trips. The totals are still nowhere near the average or typical weekly or monthly numbers.

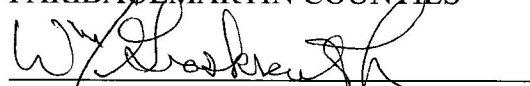
The food delivery effort in cooperation with area food shelves, Meals on Wheels, and Faribault – Martin County Human Services has still been very active. Typically there have been about 200 meals or food / essential packages delivered per week still so the drivers are kept busy with this effort along with providing our regular transit services. There was brief discussion regarding the RTCC effort being done in the Mankato region that will include the service area for Prairie Lakes Transit. Monahan noted that operationally the transit system is able to assist with this effort as it will only help increase awareness of the system and assist new riders that are unaware or are uneasy about using the system. There was also brief discussion about working with Human Services to courier a locked pouch between Fairmont and Blue Earth and back at least once daily so they can get inter-office documents to each other. It will be a subscription service once fares are collected again. Monday was the first time it was done and Monahan noted he heard it went well from his staff's end.

Discussion regarding the bill payment report ensued. Monahan noted that there were not as many bills as usual since there was a Full Board meeting the previous month rather than a two month interval between meetings. He noted some of the regular and recurring bills like utilities, fuel, and advertising that was paid early in the week and not included in the packet sent out the previous week. These are the typical regular and recurring bills the Executive Committee authorizes for payment on a monthly basis. The bill arrives after the Executive Committee meeting and is due before the next Executive Committee meeting so payment is made to avoid late fees.

The next Executive Committee meeting is scheduled for Friday July 10th at 8:00 a.m. at the Martin County Courthouse in Fairmont with the potential for teleconference attendance. The next Full Transit Board meeting date is scheduled for to take place in August but the date, time, and meeting format is still to be determined.

With no further business to wit, a motion was made by Commissioner Belgard, seconded by Commissioner Koons to adjourn and the Board Chair adjourned the meeting at 9:55 a.m.

JOINT TRANSIT BOARD
FARIBAULT MARTIN COUNTIES



William Groskreutz Jr., Joint Transit Board Chair

ATTEST:



Greg Young, Board Secretary