

Faribault-Martin County Joint Transit Board – Executive Committee
Martin County Courthouse
201 Lake Avenue Fairmont, MN 56031
July 9, 2021

The meeting was called to order at 8:00 a.m. by Board Chairman Elliot Belgard. This meeting was held with teleconference attendance capabilities under Minnesota Statute 13D.021 which allows for teleconference meeting while in a state of emergency during a health pandemic.

Joint Transit Board Executive Committee members present in person were: Faribault County Commissioners Groskreutz and Young and Martin County Commissioners Belgard and Forshee. Also present in person was Jeremy Monahan, Faribault – Martin County Transit Director. Nobody attended via teleconference.

Board Chair asked for any changes to the agenda. There were none. Motion made by Commissioner Groskreutz, seconded by Commissioner Forshee to approve the agenda. Motion passed unanimously.

Monahan produced an Unpaid Bills report totaling \$71,380.47 and noted that more regular and recurring bills are expected to arrive in the coming weeks. Monahan also noted the bills included the \$41,990 pay back of a portion of the outstanding cash flow assistance loans from Faribault County that the Full Board discussed doing in June. There was a brief discussion on a few other bills including how fuel prices have been on the rise.

Motion made by Commissioner Groskreutz, seconded by Commissioner Young to approve payment of the Unpaid Bills as presented, and to approve giving the Transit Director authority to continue to pay other regular and recurring bills at the discretion of the Transit Director upon receipt. Motion passed unanimously.

Monahan produced a Bank Statement for the Transit Board. It showed that as of June 30, 2021 the Transit Board had \$594,721.05 for a bank balance. There was brief discussion about a few of the expenses and deposits. It was noted that 80 percent reimbursements for the Capital Construction contract with MnDOT are only taking about 2-3 weeks from submittal of the request for funds to deposit. There was no action required this was for information purposes only.

Discussion turned to Old Business and the Facility Construction Project. Monahan noted that Phase 2 had of construction is still ongoing. APX had communicated that they have had a number of struggles with materials and working with subcontractors busy schedules. They hoped to have substantial completion and do a punch-list check by Friday July 16th but Monahan did not have confidence that goal could be reached. There was discussion regarding how much more delays would be tolerated before Liquidated Damages are discussed. Monahan wanted to at least see where the status was on the 16th date the APX noted. It was also discussed that Commissioner Belgard and / or Commissioner Young would attend the next punch-list checkout if at all possible.

Discussion turned to the still on-going 2020 vehicle purchases. The mini-van purchase effort had some movement with MnDOT sending Monahan a template for a Request for Proposals for the purchase. He noted it is a long document with a lot of details but he is now able to make some progress on our end. He also noted that he has inquired about how this effort is now almost 2 years after the initial cost estimates which determined the contract amount were completed and if that delay could mean more funds would be made available. MnDOT has replied there will not be more funds and that anything over the funded amount of \$55,000 would still be 100 percent the responsibility of the Transit Board or the member counties. There was brief discussion about possible funding sources for the local share, which is still 20 percent of the \$55,000, or \$11,000 locally. Possible funding sources include looking into possibly using some of the American Rescue Plan funds given to each county. The RFP effort with assistance from MnDOT will continue in the meantime.

Discussion turned to New Business and Personnel Actions. Monahan reported that Transit Driver Rick Libby had resigned in late June and wished to have his resignation accepted by the Executive Committee.

Motion made by Commissioner Young, seconded by Commissioner Groskreutz to approve the proposed personnel action as described. Motion passed unanimously.

Discussion regarding the system ridership report ensued. Monahan noted an overall increase from the previous month, including an increase on Martin County routes. Faribault County routes have seen a larger than expected decline for June. June declines are common in Faribault County as the pre-school services have stopped for the summer but there was still a larger than normal decline.

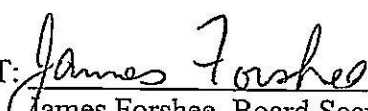
The next Executive Committee is scheduled for Thursday August 5th and the next Full Board meeting will be held on Wednesday August 18th at 10:00 am following the Human Services Board meeting. It was noted that the August Full Board meeting will likely be held entirely in person as the emergency declaration has ended. Monahan will coordinate with Human Services to determine the meeting location. The September Executive Committee meeting was scheduled for Friday September 10th at 8:00 am. .

With no further business to wit, a motion was made by Commissioner Groskreutz, seconded by Commissioner Young to adjourn and the Board Chair adjourned the meeting at 9:00 a.m.

JOINT TRANSIT BOARD
FARIBAULMARTIN COUNTIES



Elliot Belgard, Joint Transit Board Chair

ATTEST: 

James Forshee, Board Secretary