

Faribault-Martin County Joint Transit Board – Executive Committee
Martin County Courthouse
201 Lake Avenue Fairmont, MN 56031
September 10, 2021

The meeting was called to order at 8:00 a.m. by Board Chairman Elliot Belgard. Joint Transit Board Executive Committee members present in person were: Faribault County Commissioners Groskreutz and Young and Martin County Commissioners Belgard and Forshee. Also present in person was Jeremy Monahan, Faribault – Martin County Transit Director.

Board Chair asked for any changes to the agenda. There were no additions made. Motion made by Commissioner Forshee, seconded by Commissioner Young to approve the agenda. Motion passed unanimously.

Monahan produced an Unpaid Bills report totaling \$32,920.06 plus an additional \$25.22 for a late arriving bill. He noted that more regular and recurring bills are expected to arrive in the coming weeks. There was a brief discussion on a few bills including explanation of a payment that will be made to Martin County for purchase of life insurance and long-term disability insurance benefits.

Motion made by Commissioner Groskreutz, seconded by Commissioner Young to approve payment of the Unpaid Bills as presented, and to approve giving the Transit Director authority to continue to pay other regular and recurring bills at the discretion of the Transit Director upon receipt. Motion passed unanimously.

Monahan produced a Bank Statement for the Transit Board. It showed that as of August 31, 2021 the Transit Board had \$541,633.88 for a bank balance. There was brief discussion about a few of the expenses and deposits. There was also brief discussion about fare collections. There was no action required this was for information purposes only.

Discussion turned to Old Business and the Facility Construction Project. Monahan noted frustration in the progress of the project and that many of the punch-list items noted have yet to be completed. After discussion it was decided that Monahan would contact I+S Group Architects to get their assistance and advice in how to close out the project as soon as possible. Also if there will be a need for Liquidated Damages due to the prolonged delays to see if I+S would help facilitate that process. Regardless the new phone and internet service is expected to be installed the week of September 13th. Once that is completed there can be actual consideration of Monahan relocating to the Transit Facility. But until the new phone system installation is completed and working properly, a move will not be possible.

Discussion turned to New Business and Personnel Actions. Monahan noted that Renee Moravec was a probationary driver that is to be put on Indefinite Leave. Moravec was only going to be able to help during the summer months and would have to return to her school bus job in September. Also Myron Mathiason is a Transit Driver who was on Indefinite Leave and was

able to return to active status in July. He wished to have these moves accepted by the Executive Committee.

Motion made by Commissioner Groskreutz, seconded by Commissioner Forshee to approve the proposed personnel action as described. Motion passed unanimously.

Discussion regarding the system ridership report ensued. Monahan noted that August followed suit with June and July in terms of overall ridership. With September there will be a bump in numbers from pre-school rides that are provided. Also, the Operations Manager had been reaching out to more pre-schools to see if there is any assistance with transportation Prairie Lakes Transit could provide. There was some good response with more pre-school riders added which could equal a couple hundred rides a month overall. That effort continues and hopefully will expand and lead towards more ridership recovery.

The next Executive Committee is scheduled for Tuesday October 12th at 8:00 am and the next Full Board meeting will be held on Wednesday October 20th at 10:00 am following the Human Services Board meeting in Blue Earth. The November Executive Committee meeting was tentatively scheduled for Friday November 5th at 8:00 am. The December Executive Committee meeting was tentatively scheduled for Friday December 10th at 8:00 am and the December Full Board meeting is planned for Wednesday December 22nd at 10:00 am following the Human Services Board meeting in Blue Earth.


With no further business to wit, the Board Chair adjourned the meeting at 9:05 a.m.

JOINT TRANSIT BOARD
FARIBAULMARTIN COUNTIES



Elliot Belgard, Joint Transit Board Chair

ATTEST:



James Forshee, Board Secretary