

Faribault-Martin County Joint Transit Board – Executive Committee
FM Transit Facility
1023 North Dewey Street Fairmont, MN 56031
March 4, 2022

The meeting was called to order at 8:00 a.m. by Board Vice-Chairman Jim Forshee. Joint Transit Board Executive Committee members present in person were: Faribault County Commissioner Groskreutz and Martin County Commissioner Forshee. Attending via teleconference was Martin County Commissioner Belgard and Faribault County Commissioner Young. Also present in person was Jeremy Monahan, Faribault – Martin County Transit Director. Board Chair Commissioner Young had asked that Board Vice-Chair Commissioner Forshee run the meeting since he was present in person.

Board Vice-Chair asked for any changes to the agenda. There were none. Motion made by Commissioner Belgard, seconded by Commissioner Groskreutz to approve agenda as presented. Motion passed unanimously by roll call vote.

Monahan produced an Unpaid Bills report totaling \$40,303.11 and asked to add a bill for \$4,607.45 for Freyberg Blue Earth Shell along with more regular and recurring bills that are expected to arrive in the coming weeks. Discussion ensued regarding a few of the bills including the Office of State Auditor bill being larger than previous years. Monahan noted that for 2020 a Single-Audit was performed which entails more work for the auditors.

Motion made by Commissioner Belgard, seconded by Commission Young to approve payment of the Unpaid Bills as presented and to approve giving the Transit Director authority to continue to pay other regular and recurring bills at the discretion of the Transit Director upon receipt. Motion passed unanimously by roll call vote.

Monahan produced a Bank Statement for the Transit Board. It showed that as of February 28, 2022 the Transit Board had \$351,506.09 for a bank balance. Monahan noted that the \$54,000 in funds from the member counties for the 20 percent local share of the Facility Construction project was deposited on February 2nd. There was brief discussion regarding a few of the other transactions.

Monahan noted that he did not produce a Financial Report for this meeting. After the Full Board meeting and Commissioner Smith's comments regarding possible changes to the reports including actual expenditures Monahan has been working on a new format. He expects to present this to the Executive Committee at their April meeting and then to the Full Board later in April.

Discussion turned to Old Business and the 2020 vehicle purchase status. Monahan presented a contract that was sent to North Central Bus for execution that will allow for the purchase of the accessible mini-van. Monahan noted that it is expected to be delivered in late summer with the order being placed now. Monahan also pointed out that the two 2020 replacement buses are complete and the Faribault County bus arrived on February 28th. He expects the Martin County

bus to arrive the last full week of March. He noted he will still approach each county for the short term loan of \$60,000 each to assist in making the payments to the vendors before the 90 percent reimbursement can be received from the State. There was brief discussion regarding the buses and the 2021 order of replacement vehicles.

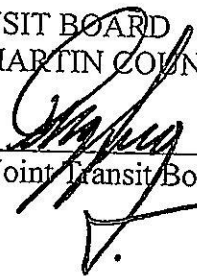
Discussion turned to personnel actions. Monahan asked for approval for the hiring of Denis Gormally as a Probationary Transit Driver. Motion made by Commissioner Groskreutz, seconded by Commissioner Belgard to approve the hiring. Motion passed unanimously by roll call vote.

Discussion regarding the system ridership report ensued. Monahan noted that there was a slight increase in each county from January to February which usually does not happen. This is likely due to February usually having less operation days than most months so to have less days of operation and an increase in ridership across the system was encouraging.

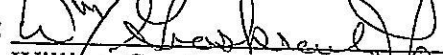
The next Executive Committee is scheduled for Friday April 8th at 8:00 am. The next Full Transit Board meeting will be held on April 26th meeting is planned to be held at the Human Services Conference Room in Fairmont starting at 9:00 am.

With no further business to wit, a motion by was made by Commissioner Groskreutz, seconded by Commissioner Belgard to adjourn which passed unanimously by roll call vote and the Board Vice-Chair adjourned the meeting at 8:25 a.m.

JOINT TRANSIT BOARD
FARIBAULMARTIN COUNTIES



Greg Young, Joint Transit Board Chair

ATTEST: 

William Groskreutz, Jr., Board Secretary