

Faribault-Martin County Joint Transit Board – Executive Committee
FM Transit Facility
1023 North Dewey Street Fairmont, MN 56031
August 5, 2022

The meeting was called to order at 8:00 a.m. by Board Chair Greg Young. Joint Transit Board Executive Committee members present in person were: Faribault County Commissioners Young and Groskreutz. Martin County Commissioners Koons and Flohrs were attending in place of Executive Committee members Belgard and Forshee who were missing. Also present in person was Jeremy Monahan, Faribault – Martin County Transit Director.

Board Chair asked for any changes to the agenda. There were none. Motion made by Commissioner Groskreutz, seconded by Commissioner Flohrs to approve the agenda as presented. Motion passed unanimously.

Monahan produced an Unpaid Bills report totaling \$53,244.48 and noted that there will still be a number of regular and recurring bills arriving in the coming days and weeks that will be due before the next Executive Committee meeting. There was brief discussion regarding a few of the bills.

Motion made by Commissioner Groskreutz, seconded by Commission Flohrs to approve payment of the Unpaid Bills as presented and to approve giving the Transit Director authority to continue to pay other regular and recurring bills at the discretion of the Transit Director upon receipt. Motion passed unanimously.

Monahan produced a Bank Statement for the Transit Board. It showed that as of July 29, 2022 the Transit Board had \$374,032.06 for a bank balance. Monahan noted that there were several unique deposits in July including some insurance premium reimbursements from MCIT and the 3rd Quarter State Share of Operations Funding from MnDOT. Also there was a settlement for an insurance claim for a disposed bus that was heavily vandalized which was paid. There was brief discussion about a few of the deposits and charges.

The discussion of the Old Business consisted of the update on the closing of the vandalism insurance claim for the 2011 Goshen Coach vehicle that was discussed during the Bank Statement update.

Discussion turned to New Business. Monahan presented a copy of the 2021 replacement vehicle order form used to order a number of buses last year and a copy of the pricing guide for the 2022 vehicles that were available for this year's solicitation. Monahan reminded the commissioners that there were no vehicles ordered in 2022 after ordering seven in 2021. The primary point was that the cost increase from 2021 to 2022 for the base cost of the vehicles was an approximately a 26 percent increase for the type of vehicle that is typically purchased by the transit system. The solicitation for 2023 will be coming out soon and the amount of vehicles that we will be eligible for is not know at this time. Vehicles have to have not been replaced and met their useful life of 5 years old or 150,000 miles and Monahan believes there may only be two vehicles that will fit

that description when the solicitation is available. Regardless with the local share being maintained at 10 percent it is expected that the vehicle costs could approach \$135,000 each with the necessary options so two vehicles would have a local share of \$27,000 and Monahan wanted that information conveyed to the committee and the board as the solicitation approaches.

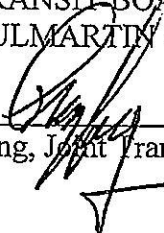
Discussion turned to Personnel Actions. Monahan asked that two Probationary Transit Drivers Dennis McTamane Jr. and Matthew Wolner be approved for hire as they both recently were interviewed and obtained their commercial learners permits. Motion made by Commissioner Groskreutz, seconded by Commissioner Koons to approve the requested Personnel Actions. Motion passed unanimously.

Discussion turned to the ridership report. Monahan reported that July saw steady summer ridership but a drop in Faribault County due to staffing shortages. The new hire will hopefully help greatly with that problem. Commissioner Koons asked about the proposed contracts with Mayo and UHD for paid rides for their patrons and Monahan replied he has been reanalyzing more current information to ensure that an accurate and adequate amount is requested of each facility. There is an ability to ask for an increase in subsequent years but Monahan noted he does not wish for the increase to be extraordinary.


The next Executive Committee is scheduled for Friday September 9th at 8:00 am. The next Full Transit Board meeting will be held on August 23rd and is still planned to be held at the Fairmont Transit Facility starting at 9:00 am.

With no further business to wit, the Board Chair adjourned the meeting at 8:40 a.m.

JOINT TRANSIT BOARD
FARIBAULT/MARTIN COUNTIES



Greg Young, Joint Transit Board Chair

ATTEST: 

William Groskreutz, Jr., Board Secretary