

Faribault-Martin County Joint Transit Board – Executive Committee
Fairmont Transit Facility
1023 N Dewey Street Fairmont, MN 56031
Friday, February 6, 2026

The meeting was called to order at 9:00 a.m. by Board Chair Greg Young. Joint Transit Board Executive Committee members present in person were: Faribault County Commissioners Young and Martin County Commissioners Rabbe. Also present was Faribault County Commissioner Groskreutz attending for Commissioner Anderson, Martin County Commissioner Loughmiller attending for Commissioner Bleess, and Jeremy Monahan, Transit Director of Faribault – Martin County Transit Board.

Board Chair asked if there were any additions to the agenda. There were none. Motion made by Commissioner Rabbe, seconded by Commissioner Loughmiller to approve the agenda as presented. Motion passed unanimously.

Monahan produced an Unpaid Bills report totaling \$42,378.18 and noted that a few bills have not yet arrived in the mail. He reported that some of the total was previously approved but has yet to be paid pending completion of certain projects. There was discussion about a few of the bills including noting that January was the first month with Faribault County Highway Department Fuel billing returning. Monahan said it is working well and he has had good communication with Highway Department staff to ensure smooth operations.

Motion made by Commissioner Loughmiller, seconded by Commissioner Groskreutz to approve payment of the Unpaid Bills as presented and to approve giving the Transit Director authority to continue to pay other regular and recurring bills at the discretion of the Transit Director upon receipt. Motion passed unanimously.

Monahan produced a Bank Statement for the Transit Board. It showed that as of January 30, 2026 the Transit Board had \$471,781.52 for a bank balance. He discussed a few noteworthy transactions including the 1st Quarter State share of the 2026 Operations Grant. There was discussion regarding timing of State and Federal payments for Operations contract and how the 4th Quarter of 2025 Federal share will not likely be funded until late April, perhaps after the 2nd Quarter State share of 2026 for Operations. Regardless Monahan noted he does not anticipate a cashflow issue this spring which has happened in previous springs due to funding and its timing. There was some brief discussion on some of the other transactions.

Discussion turned to Old Business and a discussion on the 2026 Capital Facility projects. Monahan produced a table summarizing the projects which included the Blue Earth Transit Facility Acquisition and Renovation, the Fairmont Facility Roof Replacement, the Fairmont Facility Fire Alarm and Suppression Replacement, and the Fairmont Concrete Replacement with Landscaping Project. It showed that the Blue Earth project already had member county commitment for the 20 percent local share needed. The other projects' local share source would need to be determined. Monahan noted that the Transit Reserve Fund would be able to cover these but then be almost depleted and not available for future cashflow and operations shortfalls which are likely as the

State increases local share in the coming years. Monahan also noted that MnDOT contacted him and said even though his Roof project was a 2027 project they may have funds available to complete it in 2026 if we are able to provide the local commitment now. Monahan noted that if in 2027 the member counties levied money for Transit Board projects that were completed in 2026 they would then be able to “backfill” the Transit Reserve fund by covering the local share retroactively. There was discussion regarding all projects and many funding scenarios.

Motion made by Commissioner Loughmiller, seconded by Commissioner Groskreutz to approve recommended the Full Board approve acceleration of the Fairmont Roof project and that member counties be approached in 2027 for retroactive local share contributions. Motion passed unanimously.

Discussion turned to draft data that Monahan had been compiling to develop a one-page summary of the transit system to present to legislators. He had found data on cost per trip, hour, and mile and compared it to statewide transit systems data. He also was looking at data regarding which towns within the system were getting the most service which would be able to illustrate areas of potential for expanded service to allow for higher rides per capita. There was discussion to put in the one-pager info about accessing medical facilities and helping with food desert issues among some other subjects.

Discussion turned to the Job Description and Grade and Step project. Monahan showed the current Organization Chart for the Transit Board which showed the Full Time Equivalents for each position. He noted that he would like to redo each positions’ job description, analyze the impact on making more positions full-time rather than part-time including cost and responsibilities, and then analyze where the positions could fit on a revamped Grade and Step Scale. Monahan noted that if MnDOT is still running their consultant assistance program he would like to utilize them. There was consensus among the group for him to do that.

Discussion turned to a brief discussion regarding the appeals committee hearing for a suspended rider in Faribault County. Commissioner Loughmiller provided an update on the hearing and his anticipated next steps as a member of the committee.

Discussion turned to New Business and Personnel Actions. Monahan wished to have Probationary Transit Dispatcher Sandra Geist taken off probation and given the raise to the regular Transit Dispatcher rate. There was brief discussion. Motion made by Commissioner Loughmiller, seconded by Commissioner Rabbe to approve the Personnel Action as presented. Motion passed unanimously.

Discussion turned to the Ridership Report. Monahan showed the table that showed January 2026 was down from January 2025 but a steady amount from the previous month December 2025. With only one month on the chart for 2026 noticing any yearly pattern yet isn’t possible but the total was average compared to previous years both overall and for each individual county. There was discussion about the ridership and the presentation charts.

Discussion turned to the March 2026 Executive Committee meeting which needed to be rescheduled due to Monahan attending the CTAA Washington DC Fly-In during the regular scheduled meeting. The next Executive Committee meeting will now be held on Friday March 13th at 10:00 am in Truman following the Prairieland Board meeting. The next Full Board meeting will be on Tuesday February 24th at 9:00 am at the Fairmont Transit Facility.


With no further business to wit the Chair adjourned the meeting at 10:11 a.m.

JOINT TRANSIT BOARD
FARIBAULMARTIN COUNTIES



Greg Young Joint Transit Board Chair

ATTEST:



Bruce Anderson, Board Secretary